

WINDHAM HILL ORDER FORM

HOW TO ORDER

Telephone Orders

Just call 800.495.1976. We accept Visa, MasterCard, American Express and Discover. Order by phone toll-free at 800.495.1976 from 6am - midnight PST and 9am - 3am EST seven days a week.

Mail Orders

If you would like to order by mail, please fill out the order form indicating item numbers, titles/descriptions, formats, sizes quantities and prices for each item. Send your order to us along with your credit card information or a check or money order (payable to Windham Hill Records), including shipping charges and any applicable sales tax. Please include day and evening phone numbers, in case we have questions regarding your order.

Fax Orders

You may fax credit card orders (with completed order form) to us at 510.657.1473.

International Orders

For orders shipping outside of the United States, please call 800.495.1976 or 510.657.1480. If you would like to order by mail, please fill out the order form and send it with your payment. Payment for orders from outside the USA requires a major credit card. Shipping charges will vary per order.

Sales Tax

For orders shipping to or within California, Illinois, Georgia, New York, Nevada and Pennsylvania please add the appropriate sales tax.

Customer Service

If you have any questions or any other needs regarding your order, please call us at 800.495.1976. We're dedicated to serving you.

Satisfaction Guaranteed

If you're not happy with your selection for any reason, we'll be happy to exchange it for anything else of equal or lesser value in our catalog. Please call us at 800.495.1976 for an Exchange Authorization number, or for any further assistance you might need.

Regular Delivery

We ship all in-stock orders within 2 business days. Once your order leaves our order fulfillment center, please allow 3 to 9 additional business days for regular delivery. Please note that items in the same order may be shipped separately.

Rush Delivery

We can ship domestic rush orders the same day you order (if you call before noon, Pacific Coast time, Monday through Friday). For rush delivery we will need a current street address (no P.O. boxes) and phone number. Only available for telephone orders.

Order Form & Worksheet

Mail To: Windham Hill Records, P.O. Box 14947, Fremont, CA 94539

Your Name & Address

(please use peel-off label from back of catalog if available)

Name _____

Address _____

City/State/Zip _____

Country (if applicable) _____

Telephone Numbers: Day: _____ Evening: _____

Shipping Address or Address Correction (if different from label)

Name _____

Address _____

City/State/Zip _____

Method of Payment

Check/Money Order MasterCard Visa Amex Discover _____

Credit Card Account Number (include all raised digits on credit card)

Print 4 Digits Above Name (MasterCard Only)

Expiration Date

Your Signature for all charges

Ship to Gift

I

'''

4 or 5 Digit Item# _____

Title/Description _____

CD, Tape or Video _____

Ship to Recipient _____

Qty _____

Price _____

Totals per Item _____

Subtotal _____

Sales Tax _____

Shipping _____

Rush Charges _____

Grand Total _____

Domestic Shipping Charges

Regular charges for orders totaling:

up to \$29.99 add \$3.95

\$30.00 to \$49.99 add \$4.95

\$50.00 to \$74.99 add \$5.95

\$75.00 and over add \$6.95

For Rush Orders:

Express 2-day delivery add \$6.95 to regular shipping

Express Overnight delivery add \$11.95 to regular shipping

For Rush Orders to Alaska/Hawaii/Puerto Rico:

Express 2-day delivery add \$10.95 to regular shipping

Express Overnight Delivery add \$22.95 to regular shipping

Sales Tax

Add local and state taxes for orders shipping to or within CA, IL, GA, NY, NV and PA.

Gift Recipient A

Gift Recipient B

Name _____

Name _____

Address _____

Address _____

City /State/Zip _____
City/State/Zip _____

Gift Card Information

To _____
To _____

From _____
From _____